
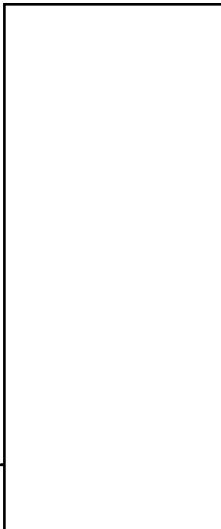




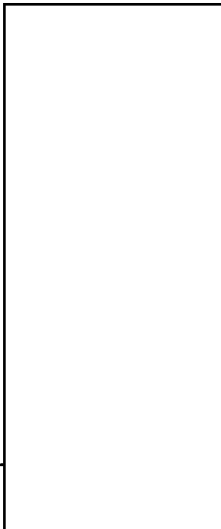






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Reports Reduction Report

DDP/FE  
Directorate

as of 30 June 1971

Producing or Cognizant Component	Report Title or other Identification	Action Taken *	Estimated Savings
25X1	<u>FY 71 Accomplishments</u>		
1. 	Upcountry Monthly Overview	Eliminated as unnecessary	 25X1 <i>not reduced</i>
2. 	Monthly Ops Highlights	Eliminated as duplicatory	
3. 	Regional Monthly Reports	Curtailed, reduced content	
4. 	Project Actions	Curtailed, transferred select preparation to HQS.	
25X1	<u>Planned for FY 72</u>		
1. 	Monthly Ops Highlights	Eliminate as unnecessary	
2. 	Ops Devices Reporting	Curtailed duplicatory Reporting	
3. 	Project Actions	Transfer more of field preparation to HQS.	
4. 	Program/Budget Preparation	Curtailed Field Reporting	
5. 	Semi-Annual Periodic Ops Review	Reduce Content	

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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Reports Reduction Report

DDP/TSD

Directorate

as of 30 June 1971

Processing or Cognizant Component	Report Title or other Identification	Action Taken*	Estimated Savings
TSD/ESG	Equipment Evaluation Report TSD/ESG/014	External Contract [ ] Corporation; FY70, \$200,000, 40% or \$80,000 expended for reports. FY71 [ ] contract obligated \$140,000 of which \$52,200 was expended for reports. FY70 \$80,000 - \$52,200 FY71 approximate savings \$28,000.	25X1 25X1 25X1
25XTSD, 25X1	Non Postal Information TSD/[ ]	Hours reduced to prepare from 191 to 112, estimated savings 79 hours x \$6.49.	[ ]
25X1	Postal Information TSD/[ ]	Hours reduced to prepare from 191 to 112, estimated savings 79 hours x \$6.47.	
TSD, 25X1	International Documents TSD/[ ]	One portion discontinued. Number of copies reduced from 6 to 4. Estimated savings 2 x \$789.05	
		Total Savings	

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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Reports Reduction Report

DDP/SB  
Directorate

as of 30 June 1971

Soviet Bloc Division

Producing or Cognizant Component	Report Title or other Identification	Action Taken*	Estimated Savings
Headquarters	#63 Quarterly Review of SB Operations.	Recomputation of man hours and average costs reveals that original reported item over-estimated by [ ] New cost should be [ ]  WHAT A NOVEL WAY TO CLAIM SAVINGS! - RECOMPUTE COSTS!  * (Include Reports which were reduced in frequency as well as eliminated; those for which distribution or content was reduced; quantify results where appropriate.)	25X1 25X1

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